

## 7.1 Miscellaneous

| Sr. No. | Important Initiative | Remarks |
|---------|----------------------|---------|
| 1       | B.Voc,               | Yes     |
| 2       | Self Finance courses | Yes     |
| 3       | Add-on courses       | Yes     |
| 4       | Internship           | Yes     |
| 5       | OJT                  | Yes     |
| 6       | Green audit,         | yes     |

Ref: RKMV/Audit/2024

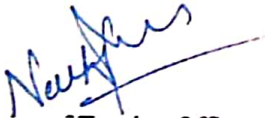


**CERTIFICATE**

This is to certify that Rajkiya Kanya Mahavidyalaya College, Shimla, Himachal Pradesh, has successfully conducted a Green and Energy Audit of their campus. The activities and measures undertaken by the college have been found to be satisfactory.

The audit has identified various energy conservation opportunities, some of which are already in the implementation phase. Additionally, the audit team has proposed strategies for reducing energy bills, which have been accepted by the management.

We commend the positive approach demonstrated by the college management towards energy efficiency, environmental conservation, and sustainability initiatives. Their commitment to these efforts is highly valued and appreciated.



Yours Faithfully,  
For PTC India Limited

**PTC India Limited**

(Formerly known as Power Trading Corporation of India Limited)

Consulting & Technology Center: Plot No.359, First Floor, Udyog Vihar Phase -II, Gurugram-122016

Corporate Office :2nd Floor, NBCC Tower, 15 Bhikaji Cama Place New Delhi - 110 066 Tel: 011- 41595100, Fax: 011-41659144

CIN : L40105DL1999PLC099328, Website: www.ptcindia.com

## **B. Voc- Hospitality & Tourism (L-4)**

### **On the Job Training (OJT) – 1st Semester (2023-2024)**

#### **Job Role- Guest Service Associate**

After the completion of first semester, B. Voc Hospitality & Tourism(H&T) students undergo one month of local OJT at 4 Hotels in Shimla. **The OJT took place from 1st December 2022 to 1st January 2023. Total 15 students enrolled in OJT. Details are given below:-**

- **Club Mahindra Mashobra- 5 Girls**
- **Hotel Radisson Jass- 5 Girls**
- **Club Mahindra Naldehra- 3 Girls**
- **Royal Orchid Bhatta Kuffar- 2 Girls**

#### **OBJECTIVES OF THE TRAINING**

1. To gain Practical exposure in Hotel operations.
2. To Develop professional skills in various departments of the Hotel.
3. To understand the hospitality industry standards and practices
4. Provides more hands-on training opportunities in specialised areas.
5. Implementing regular feedback sessions to enhance learning and development.
6. Encourage cross- departmental training to foster a holistic understanding of hotel operations.
7. Developed essential skills such as customer service, communication, time management and teamwork through interactions with guests and colleagues.
8. Acquired insights into the roles and responsibilities of various hotel departments, understanding their interdependencies and contribution to overall guest satisfaction.

#### **TRAINING DEPARTMENTS**


1. Front Office Department
2. Housekeeping Department
3. Food & Beverage service department


#### **SKILLS ACQUIRED**

1. Customer service skills.
2. Time management and multitasking
3. Communication & Teamwork
4. Attention to Details
5. Problem solving abilities

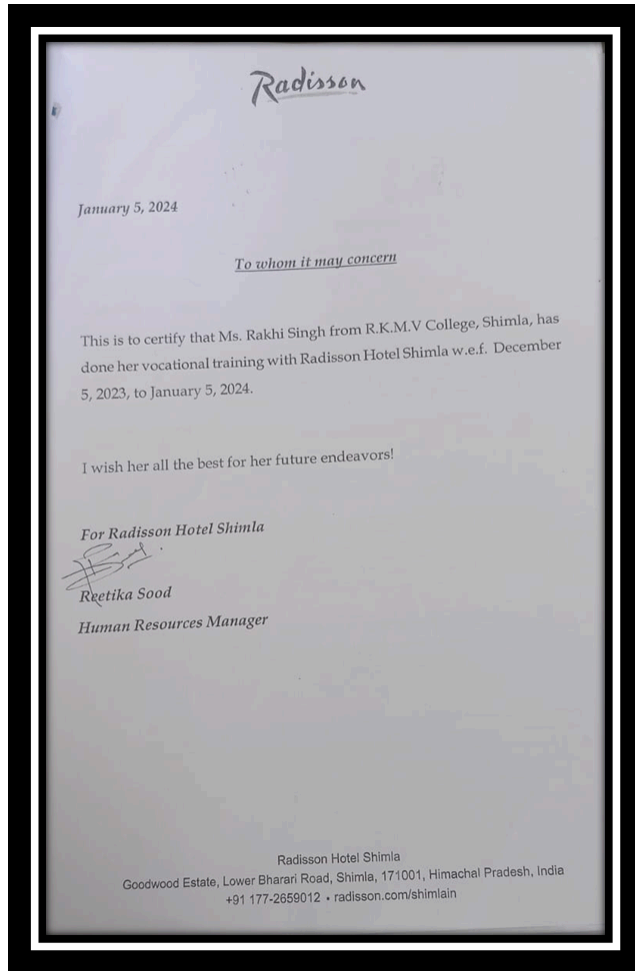
## OJT Approvals

| Details of On the Job Training (L-4) Hospitality & Tourism |                 |        |       |                 |                        |                 |                        |                     |        |   |                         |
|--|-----------------|--------|-------|-----------------|------------------------|-----------------|------------------------|---------------------|--------|---|-------------------------|
| Sr. No.  | Name of College | Sector | Level | Name of Faculty | Contact No. of Faculty | Name of Student | Adhaar No. of Students | Mob. No. of Student | Gender | Organisation Name in which OJT is happening | Address of organisation |
| 1  | RKMV Shimla     | H&T    | L-4   | Pankaj Sharma   | 7807917414             | Anamika Singh   | 926215796956           | 9805216198          | Female | Club Mahindra mashobra                      | Shimla                  |
| 2  |                 |        |       |                 |                        | Ananya          | 469650845864           | 7807740807          |        |   |                         |
| 3  |                 |        |       |                 |                        | Muskan          | 979045130662           | 9015007085          |        |   |                         |
| 4  |                 |        |       |                 |                        | Diksha Devi     | 988367150295           | 8091355877          |        | Radisson Jass                               |                         |
| 5  |                 |        |       |                 |                        | Pooja Sharma    | 239558682274           | 8988815502          |        |   |                         |
| 6  |                 |        |       |                 |                        | Rakhi           | 940446471734           | 9805238390          |        |   |                         |
| 7  |                 |        |       |                 |                        | Mehak           | 631124002352           | 8580688117          |        | Club Mahindra Naldera                       |                         |
| 8  |                 |        |       |                 |                        | Payal Sharma    | 300487594107           | 7650041210          |        |   |                         |
| 9  |                 |        |       |                 |                        | Rekha Devi      | 234791554450           | 8580426187          |        |   |                         |
| 10   |                 |        |       |                 |                        | Aastha          | 208083206766           | 8894098400          |        | Royal Orchid Bhattakuffar                   |                         |
| 11   |                 |        |       |                 |                        | Kritika         | 762954515261           | 6230775922          |        |   |                         |
| 12   |                 |        |       |                 |                        | Tamanna         | 513202333582           | 9317110545          |        |   |                         |
| 13   |                 |        |       |                 |                        | Monika          | 317009038413           | 8627073207          |        |   |                         |
| 14   |                 |        |       |                 |                        | Mehak Dogra     | 809939345822           | 8626828559          |        |   |                         |
| 15   |                 |        |       |                 |                        | Mishal Kainthla | 292236044230           | 6230467530          |        |   |                         |

  
 Nodal Officer  
 B. Voc RKMV Shimla  
 R.K.M.V., Shimla (H.P.)

  
 Principal  
 RKMV Shimla  
 Principal  
 RKMV Shimla

## OJT CERTIFICATES OF STUDENTS





ClubMahindra

January 04, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Anamika Singh student of Rajkiya Kanya Mahavidyalaya Shimla, has completed her Industrial Training with Club Mahindra, Mashobra w.e.f. Dec 04, 2023 to Jan 04, 2024 in the House Keeping, department.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited

Neha Kaushal  
Senior Executive -Human Resources



Mahindra Holidays & Resorts India Limited

Resort Address: Club Mahindra Shimla, Gables, Mashobra, Shimla. Pin Code: 171007.

t: 0177 2740170/71, e: resv.shimla@mahindraholidays.com CIN No. L55101TN1996PLC036575

[www.clubmahindra.com](http://www.clubmahindra.com)



ClubMahindra

January 04, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms.Ananya student of Rajkiya Kanya Mahavidyalaya Shimla, has completed her Industrial Training with Club Mahindra, Mashobra w.e.f. Dec 04, 2023 to Jan 04, 2024 in the F&B Service, department.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited

Neha Kaushal  
Senior Executive -Human Resources



Mahindra Holidays & Resorts India Limited  
Resort Address: Club Mahindra Shimla, Gables, Mashobra, Shimla. Pin Code 171007  
t: 0177 2740170/71 e: resv.shimla@mahindaholidays.com CDR No. 155101TN1999PLC033675  
www.clubmahindra.com



5<sup>th</sup> January, 2024

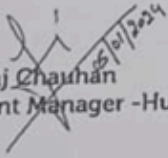
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Kritika student of Rajkiya Kanya Mahavidyalya, Shimla has successfully completed her Industrial Training with Pristine Peaks Naldehra, w.e.f. 4<sup>th</sup> December 2023 till 5<sup>th</sup> January 2024 in Housekeeping department.

During the above period of training, she was found to be hardworking & have shown very keen interest in learning.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited  
Club Mahindra Pristine Peaks Naldehra

  
Dheeraj Chauhan  
Assistant Manager - Human Resources

Promoters Private Limited

Address: Pristine Peaks, Mohul Jungle Naldehra, Near State Fire Training Center, Shimla. - 171 007.  
45209CH2012PTC033473





ClubMahindra

January 04, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Muskan student of Rajkiya Kanya Mahavidyalaya Shimla, has completed her Industrial Training with Club Mahindra, Mashobra w.e.f. Dec 04, 2023 to Jan 04, 2024 in the Front office, department.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited

Neha Kaushal  
Senior Executive -Human Resources



Mahindra Holidays & Resorts India Limited

Resort Address: Club Mahindra Shimla, Gables, Mashobra, Shimla. Pin Code: 171007  
t: 0177 2740170/71, e. revs.shimla@mahindraholidays.com CIN No. L55101TN1996PLC036575

[www.clubmahindra.com](http://www.clubmahindra.com)

*Radisson*

*January 5, 2024*

*To whom it may concern*

This is to certify that Ms. Mehak from R.K.M.V College, Shimla, has done her vocational training with Radisson Hotel Shimla w.e.f. December 5, 2023, to January 4, 2024.

During this stint she was good and performed the assigned tasks with utmost dedication and sincerity. I have no doubt that she will be an invaluable asset to any prospective employer.

I wish her all the best for her future endeavors!

*For Radisson Hotel Shimla*

  
*Reetika Sood*

*Human Resources Manager*

Radisson Hotel Shimla  
Goodwood Estate, Lower Bharari Road, Shimla, 171001, Himachal Pradesh, India  
+91 177-2659012 • [radisson.com/shimlain](http://radisson.com/shimlain)



5<sup>th</sup> January, 2024

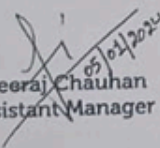
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Tamanna student of Rajkiya Kanya Mahavidyalya, Shimla has successfully completed her Industrial Training with Pristine Peaks Naldehra, w.e.f. 4<sup>th</sup> December 2023 till 5<sup>th</sup> January 2024 in Food & Beverage Service department.

During the above period of training, she was found to be hardworking & have shown very keen interest in learning.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited  
Club Mahindra Pristine Peaks Naldehra

  
Dheeraj Chauhan  
Assistant Manager -Human Resources

Gables Promoters Private Limited

Resort Address: Pristine Peaks, Mohul Jungle Naldehra, Near State Fire Training Center, Shimla, - 171 007  
CIN No : U45209CH2012PTC033475



5<sup>th</sup> January, 2024

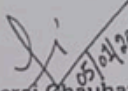
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Monika student of Rajkiya Kanya Mahavidyalya, Shimla has successfully completed her Industrial Training with Pristine Peaks Naldehra, w.e.f. 4<sup>th</sup> December 2023 till 5<sup>th</sup> January 2024 in Front Office department.

During the above period of training, she was found to be hardworking & have shown very keen interest in learning.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited  
Club Mahindra Pristine Peaks Naldehra

  
Dheeraj Chauhan  
Assistant Manager -Human Resources



ClubMahindra

January 04, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Diksha Devi student of Rajkiya Kanya Mahavidyalaya Shimla, has completed her Industrial Training with Club Mahindra, Mashobra w.e.f. Dec 04, 2023 to Jan 04, 2024 in the F&B service, department.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited

Neha Kaushal  
Senior Executive -Human Resources



Mahindra Holidays & Resorts India Limited  
Resort Address: Club Mahindra Shimla, Gables, Mashobra, Shimla, Pin Code: 171007.  
t: 0177 2740170/71. e: resv.shimla@mahindaholidays.com CIN No. L55101TN1996PLC036575  
www.clubmahindra.com

Registered Office: Mahindra Towers, 1st Floor, 'A' Wing, Dr. G.M. Bhosale Marg, P.K. Kurne Chowk, Worli, Mumbai - 400 018

*Radisson*

*January 5, 2024*

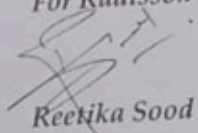
*To whom it may concern*

This is to certify that Ms. Payal Sharma from R.K.M.V College, Shimla, has done her vocational training with Radisson Hotel Shimla w.e.f. December 5, 2023, to January 4, 2024.

During this stint she was good and performed the assigned tasks with utmost dedication and sincerity. I have no doubt that she will be an invaluable asset to any prospective employer.

I wish her all the best for her future endeavors!

*For Radisson Hotel Shimla*



*Reetika Sood*

*Human Resources Manager*

Radisson Hotel Shimla  
Goodwood Estate, Lower Bharari Road, Shimla, 171001, Himachal Pradesh, India  
+91 177-2659012 • [radisson.com/shimlain](http://radisson.com/shimlain)

*Radisson*

*January 1, 2024*

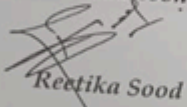
*To whom it may concern*

This is to certify that Ms. Rekha Devi from R.K.M.V College, Shimla, has done her vocational training with Radisson Hotel Shimla w.e.f. December 5, 2023, to January 1, 2024.

During this stint she was good and performed the assigned tasks with utmost dedication and sincerity. I have no doubt that she will be an invaluable asset to any prospective employer.

I wish her all the best for her future endeavors!

*For Radisson Hotel Shimla*



*Reetika Sood*

*Human Resources Manager*

Radisson Hotel Shimla

Connaught Estate, Lower Chandigarh, Chandigarh, India

Radisson

January 5, 2024

To whom it may concern

This is to certify that Ms. Aastha from R.K.M.V College, Shimla, has done her vocational training with Radisson Hotel Shimla w.e.f. December 5, 2023, to January 5, 2024.

During this stint she was good and performed the assigned tasks with utmost dedication and sincerity. I have no doubt that she will be an invaluable asset to any prospective employer.

I wish her all the best for her future endeavors!

For Radisson Hotel Shimla



Reetika Sood

Human Resources Manager

Radisson Hotel Shimla

Goodwood Estate, Lower Bharari Road, Shimla, 171001, Himachal Pradesh, India

+91 177-2659012 • [radisson.com/shimlain](http://radisson.com/shimlain)



09<sup>th</sup> January, 2024

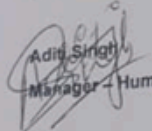
INDUSTRIAL TRAINING COMPLETION CERTIFICATE

The Completion of the "Industrial Training Programme Certificate" is awarded to Ms. **Mehak Dogra** D/O - Sh Tara Chand Dogra, a Student of RKMV College Shimla who have accomplished their learning assignments in F&B Service Department of our Hotel The Orchid Shimla, HP

During the above said training programme - from 05<sup>th</sup> December, 2023 to 05<sup>th</sup> January, 2024. We have found her very sincere, honest and up to the MARK! for all her learning assignments. She has completed 1 month of her training as well.

We wish her all the best for all her future success throughout her career.

For The Hotel Orchid Shimla

  
Aditi Singh  
Manager - Human Resource

Kamala Nagar, Near Hill Groove School, Bhattakufer, Shimla - 171006. Mob.: 9805012344  
CIN : U55101MH2019PTC329945 | Website : [www.orchidhotel.com](http://www.orchidhotel.com)





ClubMahindra

January 04, 2024

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Ms. Pooja student of Rajkiya Kanya Mahavidyalaya Shimla, has completed her Industrial Training with Club Mahindra, Mashobra w.e.f. Dec 04, 2023 to Jan 04, 2024 in the House Keeping, department.

We wish her a successful career in her future endeavors.

For Mahindra Holidays & Resorts India Limited

Neha Kaushal  
Senior Executive -Human Resources



Mahindra Holidays & Resorts India Limited

Resort Address: Club Mahindra Shimla, Gables, Mashobra, Shimla. Pin Code: 171007.

t. 0177 2740170/71, e. resv.shimla@mahindraholidays.com CIN No. L55101TN1996PLC036575

[www.clubmahindra.com](http://www.clubmahindra.com)

Registered Office: Mahindra Towers, 1st Floor, 'A' Wing, Dr. G.M. Bhosale Marg, PK. Kurne Chowk, Worli, Mumbai - 400025

16<sup>th</sup> January, 2024

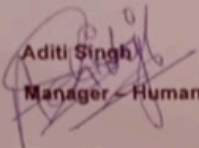
**INDUSTRIAL TRAINING COMPLETION CERTIFICATE**

The Completion of the "Industrial Training Programme Certificate" is awarded to Ms. **Mishal Kaur** (EPC) - Sh. Narender Kaur, a Student of RKMV College Shimla who have accomplished their learning assignments in Housekeeping Department of our Hotel The Orchid Shimla, HP

During the above said training programme - from 05<sup>th</sup> December, 2023 to 05<sup>th</sup> January, 2024. We have found her very sincere, honest and up to the MARK! for all her learning assignments. She has completed 1 month of her training as well.

We wish her all the best for all her future success throughout her career.

For The Hotel Orchid Shimla

  
Aditi Singh  
Manager - Human Resource

Kamala Nagar, Near Hill Groove School, Bhattakufer, Shimla - 171006. Mob.: 9805012344  
CIN : U55101MH2019PTC329945 | Website : www.orchidhotel.com



*Radisson*

*January 5, 2024*

*To whom it may concern*

This is to certify that Ms. Rakhi Singh from R.K.M.V College, Shimla, has done her vocational training with Radisson Hotel Shimla w.e.f. December 5, 2023, to January 5, 2024.

I wish her all the best for her future endeavors!

*For Radisson Hotel Shimla*

  
*Reetika Sood*

*Human Resources Manager*

Radisson Hotel Shimla  
Goodwood Estate, Lower Bharari Road, Shimla, 171001, Himachal Pradesh, India  
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## **CONCLUSION**

The industrial training experience in the hospitality industry has been immensely beneficial in providing a holistic understanding of hotel management and operations. It has equipped me with valuable skills, knowledge and professional connections that will serve as a solid foundation for future career growth and success in the dynamic field of hospitality.

No. EDN-1(8)A(1)Misc.  
Directorate of Higher Education  
Himachal Pradesh.  
Phone No. 0177-2653120, Fax : 0177-2812882  
Dated: Shimla - 171001, the,

22 SEP 2022

21 Sept, 2022

The Principal(s),  
Govt. Degree College Chaura Maidan, Nerwa, Rampur-Bushhar, Sanjauli,  
Saraswatinagar, Seema, Sunni, Theog, RKMV (Distt. Shimla) & Reckong Peo (Distt.  
Kinnaur) & Arki, Kandaghat, Solan, Nalagarh (Distt. Solan) & Paonta Sahib, Rajgarh,  
Sangrah, Shillai, Nahan (Distt. Simour) & Bilaspur, Ghumarwin (Distt. Bilaspur) &  
Barsar, Bhoranj Hamirpur, Nadaun, Sujanpur (Distt. Hamirpur) & Amb, Bangana,  
Daulatpur Chowk, Una (Distt. Una) & Matour Jawala Ji, Jawali, Baijnath, Dehri,  
Dhaliara, Dharamshala, Indora, Jaisinghpur, Nagrota Bagwan, Nagrota Suriyan, Nurpur,  
Palampur, Shahpur (Distt. Kangra) & Chamba, Chowari (Distt. Chamba) & Anni at  
Haripur, Banjar, Haripur, Kullu (Distt. Kullu) & Bassa(Gohar), J/Nagar, Karsog, Mandi,  
Sarkaghat, Seraj at Lambathach. (Distt. Mandi)  
Himachal Pradesh.

**Subject:-** Regarding training rollout support for English, Employability and Entrepreneurial  
(EEE) program under Himachal Pradesh Skill Development Project of HPKVN.

This is in reference to letter no. HPKVN/1-(690)/Training/2022-(EEE). 2334-2339 dated  
16<sup>th</sup> August, 2022 received from the General Manager, Himachal Pradesh Kaushal Vikas Nigam, Kasumpti, HP  
on the subject cited above.

In this context, it is to inform that English Employability and Entrepreneurship (EEE)  
training program is being implemented in 56 selected Govt. Colleges in Five Zone for 5000 students under  
Himachal Pradesh Skill Development Project of HPKVN. In order to expedite the mobilisation & counselling  
activities and further smooth rollout of training activities under EEE Program, five Training Service Provider  
(TSP) has been selected to start requisite activities such as IEC, mobilisation, counselling, trainer  
identification/deployment etc.

You are hereby directed to provide necessary support and coordination to these Training  
Service Provider (TSP) for smooth implementation of the EEE program.

(Dr. Amarjeet K. Sharma)  
Director of Higher Education  
Himachal Pradesh  
Email:- college\_branch@rediffmail.com  
Ph. No. 0177-2656621

Endst No. the Shimla-171001

Dated

21 Sept, 2022

Copy for information to :-

1. The General Manager, Himachal Pradesh Kaushal Vikas Nigam, Kasumpti, Block No. 24, 2<sup>nd</sup> Floor, STPI  
Building, SDA Complex, HP.
2. Guard file.

Director of Higher Education  
Himachal Pradesh