

LIBRARY RULES

- The student must carry her Library-Cum-Identity Card every time to the library.
- Books will be issued for a maximum period of 14 days. Late return of book/s will incur a fine of Rs. 1/- per day
- No book will be reissued to the same student immediately after its return.
- Loss of book must be reported immediately. The borrower will be required to replace the book or pay the cost of the book.
- In case a book is defaced or damaged, in anyway, the book has to be replaced by the borrower.
- No dues certificate shall be issued only after all the issued books are returned to the library.
- Complete silence must be maintained in the library.
- Student without an identity card (duly signed by the Principal) is deemed as an outsider and will not be allowed to enter the college premises without the identity card.
- A student is not permitted to replace/tear her photograph on the identity card.
- Library-cum-Identity Card shall be issued by the Librarian. In case of its loss, a duplicate card will be issued only with the permission of the Principal.